

2003 Horsham Township Park and Recreation Plan Update 9/29/03 PROJECT TIMELINE		YEAR 2003			
Tasks	Sep	Oct	Nov	Dec	
Chapter 1: Introduction	Appr'd				
Chapter 2: Customer Analysis					
Background community information	Appr'd				
Population data	Appr'd				
Employment data	Appr'd				
Land use and remaining open space	Appr'd				
Chapter 3: Supply Analysis					
Inventory parks	Appr'd				
Inventory programs	Appr'd				
Inventory existing proposals for expansion of supply	Appr'd				
Chapter 4: Needs Analysis					
Survey data tabulation and interpretation	Appr'd				
Key person interviews	Appr'd				
Spatial distribution and physical accessibility of parks and facilities	Appr'd				
Public meeting comments/input	----- ongoing process -----				
Chapter 5: Issues and Opportunities Analysis					
Identify trends and forecasts	Appr'd				
Chapter 6: Strategic Goals					
Develop mission statement and goals	Appr'd				
Assign general roles and responsibilities	Appr'd				
Chapter 7: System Plan					
Recommend new parks and facilities	Appr'd				
Address trail, sidewalk, and on-road bicycle facilities	Appr'd				
Chapter 8: Maintenance Plan					
Address operation, maintenance, and land management practices		Draft			
Evaluate maintenance equipment needs		Draft			
Chapter 9: Recreation Services Delivery Plan					
Describe new programs	Appr'd				
Recommend public relations and marketing efforts	Appr'd				
Chapter 10: Administration and Personnel Plan					
Recommend staffing and personnel needs		Draft			
Chapter 11: Implementation Plan					
Establish 8+-year Capital Improvement Program		Draft			
Establish 5-year operating-related plan		Draft			
Propose implementation techniques		Draft			
Assemble Report and Adopt by Resolution					

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<u>MEETING SCHEDULE:</u>					
Study Committee Meeting -- October 1st		●			
FORMAL PUBLIC MEETING -- Oct 15th		●			
Study Committee Meeting -- October 29th		●			
Study Committee Meeting -- November 19th			●		
TOWNSHIP COUNCIL MEETING -- December 10th				●	

Project Timeline

Tasks	Month												
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
A. Study Purpose													
Project Initiation Meeting with Study Committee*	•												
B. Goals and Objectives													
Study Committee Meeting #1		•											
C. Study Area Definition													
Montgomery County Subcommittee Meeting #1				•									
Bucks County Subcommittee Meeting #1				•									
D. Physical Inventory/assessment of Trolley Corridor													
Montgomery County Subcommittee Meeting #2					•								
Bucks County Subcommittee Meeting #2					•								
Montgomery County Public Meeting #1						•							
Bucks County Public Meeting #1						•							
E. Demand for potential use of trail													
Montgomery County Subcommittee Meeting #3								•					
Bucks County Subcommittee Meeting #3								•					
F. Alternative Trail Alignments													
Montgomery County Outreach and Education Meeting #1 (by others)							•						
Bucks County Outreach and Education Meeting #1 (by others)							•						
Montgomery County Outreach/Education Meeting #2 (by others)								•					
Bucks County Outreach/Education Meeting #2 (by others)								•					
Study Committee Meeting #2								•					
Montgomery County Public Meeting #2a (if "not feasible")								•					
Bucks County Public Meeting #2 a (if "not feasible")								•					
G. Trail Concept Plan													
Montgomery County Outreach/Education Meeting #2 (by others)									•				
Bucks County Outreach/Education Meeting #2 (by others)									•				
Montgomery County Subcommittee Meeting #4									•				
Bucks County Subcommittee Meeting #4									•				
H. Financial Feasibility													
Montgomery County Subcommittee Meeting #5											•		
Bucks County Subcommittee Meeting #5											•		
I. Trail Operation, maintenance and management													
Study Committee Meeting #4 ³												•	
Montgomery County Public Meeting #2b (if "feasible")													•
Bucks County Public Meeting #2b (if "feasible")													•
J. Conclusions and Recommendations													

*Meetings are represented with a dot; Project Initiation Meeting with the Study Committee Meeting #1 will occur in June 27, 2002

Project Timeline

Tasks	Month											
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
K. Executive Summary												
Bi-Monthly Meetings with Staff Technical Committee		•		•		•		•		•		•

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